

LIBRARY BOARD OF TRUSTEES
SOMERS PUBLIC LIBRARY BOARD ROOM
JANUARY 9, 2012

PRESENT: Andy Phillips, Lois Lindell, Dee Moak, Robin Provencher, Charlotte Stopa, Shirley Warner, and Library Director Francine Aloisa.

ABSENT: Bob Socha and Tiffany Daly.

Meeting called to order by Chairwoman Warner at 6:35 p.m.

1. Approval of Minutes: Minutes of the December 5, 2011 meeting were reviewed. In the last paragraph of agenda item #5, S. Warner advised correction should be made regarding window washing and Trane monitoring to read “eliminate encumbrances for \$450.00 for window washing and \$300 for Trane monitoring fees, thereby foregoing window washing for this year”. Motion to approve the minutes of the December 5, 2011 regular meeting as corrected made by L. Lindell, seconded by C. Stopa and approved unanimously.
2. First Audience to Citizens: None.
3. Treasurer’s Report: Treasurer’s report reviewed and accepted. Discussion regarding the \$23,000.00 check presented to the town in July remains uncashed. Discussion and consensus of the Board reached to instruct our Treasurer to transfer funds from checking account into savings endowment account.
4. Correspondence: No correspondence received.
5. Financial Business:
 - a. Approval of invoices. Motion to approve payment of invoices by A. Phillips, seconded by R. Provencher and approved unanimously.
 - b. Year-to-date budget: Reviewed as presented by F. Aloisa.
6. Committees:
 - a. Budget: Discussion held regarding potential meeting dates. F. Aloisa will discuss with T. Daly and email dated to other committee members.
7. Building: Discussion held regarding the condition of the grounds, which look awful. F. Aloisa has requested DPW address the work to be done as kids have been jumping in the fallen and cut tree branches, and the hanging tree tops still need to be removed.

Discussion held regarding ongoing heating issues. All building thermostats are set at 68° but the west side of the building is consistently 74° causing increased use of heating oil.
8. Policy Review: No discussion held.
9. Old Business:

a. Blake Room – acoustics report. S. Warner and F. Aloisa advised the panels are in the production phase now. Color options that were provided were reviewed and choice was agreed upon by consensus.

b. State Construction grant. The application by the Town for the final \$50,000.00 portion of the library grant payment is still awaiting action by the Town CFO.

10. New Business:

a. Response to letter written by A. Bob Socha. Discussion held regarding issues his letter pointed out.

b. Substitute help: approval by Board. After discussion, motion to authorize the hiring of up to two individuals for part time substitute help to be utilized due to illness, absence, etc. made by A. Phillips, seconded by L. Lindell and passed unanimously.

c. Employee recognition. Motion to recognize Francie Clark for the Fall recognition made by D. Moak, seconded by R. Provencher and passed unanimously.

11. Director's Report: F. Aloisa reported that the Teen Room continues to improve, and that the Library is trying to help make accommodations via the Blake Room and Directors Room for Somers Congregational Church groups that need meeting space due to the fire.

12. Second Audience to Citizens: None.

13. Adjournment: With no further business to be considered, Chairwoman Warner declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,
Robin Provencher
Secretary

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING